

National Recognition

One of the most important features of the Australian Quality Training Framework is the national recognition of training organisations and qualifications including Statements of Attainment.

Under national recognition a registered training organisation must accept the credentials issued by another registered training organisation based in any State/Territory of Australia. Technical Advanced Training undertakes to ensure that all Certificates and Statements of Attainment issued by any other registered training organisation are accepted as valid. Your Qualification or Statement of Attainment issued by Technical Advanced Training will be recognised Australia wide under these arrangements.

Enrolment

Students are required to complete an enrolment application form, available from Reception at: Suite 15, 11 – 17, Pearcedale Parade Broadmeadows VIC 3047.

Further Information

Please contact reception.

Telephone +61 3 9309 0059
Facsimile +61 3 9309 7490
Email info@advancetraining.com.au

Technical Advanced Training
Suite 15, 11 – 17, Pearcedale Parade
Broadmeadows VIC 3047.

All Company policies, procedures and documentation are available online at: www.advancetraining.com.au



Registered Provider No. 22274

HLTAID003

Provide First Aid



Version 1: 20160819

**Suite 15, 11 - 17 PEARCEDALE
PARADE BROADMEADOWS VIC 3047**

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A.B.N. 16 025 532 981





Course Aims & Objectives

Previously known as Apply first aid, this training course will give you the skills and knowledge required to recognize and respond to an emergency situation using basic life support measures, management of casualties at workplaces or within the community until the arrival of emergency services.

Entry Requirements & Prerequisites

There are no prerequisites for this first aid training course.

You will be required to go through the institutes Pre-Training Review Process; this will include completing a Language, Literacy and Numeracy Appraisal. This is to ensure you have the skills required to successfully complete this training.

Upon completing the Pre-Training Review, you will be required to complete an "Application for Enrolment" form to process your enrolment confirmation.

Refreshers

Current industry standards state this course must be updated every three (3) years with the CPR component being updated every twelve (12) months.

Completion Requirements

To achieve the qualification applicants must have demonstrated competency against the following performance elements:

- Respond to an emergency situation
- Legal and other issues
- Debriefing / Welfare
- Basic Life Support
- Cardio Pulmonary Resuscitation
- Automated External Defibrillator
- Airway Management / Choking

- Bandaging (Knots, Slings, Fractures)
- Eye and Ear injuries
- Head injuries
- Burns and scalds
- Managing serious bleeding
- Asthma Management
- Shock Management
- Airway Management / Choking
- Restraint Asphyxia
- Shot / Stab wounds
- Musculoskeletal injuries
- Needle stick injuries
- Environmental conditions
- Envenomation
- Poisons
- Epilepsy
- Epi Pen / Anaphylaxis
- Diabetes
- Seizures
- Communicate details of the incident
- Evaluate the incident and own performance

It is a requirement of this course that practical demonstration of CPR must be performed on the floor.

Assessment and Duration

Students will be required to be assessed in this program, to show that they have achieved the skills and knowledge set out in the competency standards.

Assessment may include a variety of approaches, for example, practical demonstration, open book questions, case studies and incident reports.

Course Duration is 2 days face to face delivery from 8.30am to 4.30pm.

Resources & Facilities

Prospective emergency response students will be provided with all required resources and equipments. Classes will be conducted as required in an appropriate learning environment.

Course Fees & Charges

The course will cost \$200.00. A minimum payment of \$150.00 is required prior to course commencement for administration and enrolment fee. All cancellation requests made prior to course commencement date will incur a \$150.00 administration and enrolment fee. Once courses have commenced, the organization will not approve refunds or transfers under any circumstances.

Technical Advanced Training reserves the rights to cancel or postpone the course commencement date with low enrolment numbers up to two days prior to the course commencement date. Should a course be cancelled or postponed, you will be notified either by mail, telephone or email. Cancellation of a program by Technical Advanced Training will result in a full refund.

Articulation & Pathways

Students completing this program will have met the requirements for Providing First Aid and may wish to proceed into HLTAID006 Provide Advanced First Aid.

Recognition of Prior Learning

Students may apply for course credits, advanced standing or exemptions if they are able to provide evidence that demonstrates that they have attained competency. Competency may have been attained through formal and informal training, work experience and life experience. Applications must be made on an official RPL Application form, available from the reception or website.

RPL Fees & Charges

PL Application Fee \$100.00

- HLTAID003 Provide first aid
Total cost of RPL including application fee will be \$150.00

Complaints

Students may access the Complaints Policy through the course Coordinator or visit our website, www.advancetraining.com.au